



PAMIR
PRIVATE SCHOOL

Mobile and Gadget Policy

(Distance Learning & Face to Face Learning)



Academic Year
2021-2022

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Approved by:	School Officials		

Introduction:

Mobile/Laptop/Tablet devices are a feature of society, and are in widespread use, allowing convenient communication and connectedness. Such communication must be acknowledged, whilst also ensuring that good educational practice is not compromised. However, the inappropriate use of devices such as Laptop, tablet smart watches and tablets at school can:

- Be disruptive to learning.
- Discourage positive socializing and verbal communication.
- Pose risks of theft, invasion of privacy and the safety of students.
- Increase the risk of students receiving unwanted bullying and harassment or unwanted offensive material.

This Policy intends to provide guidelines for the use of mobile phones and other mobile devices at Pamir Private School by students and staff.

Purpose:

The purpose of this Policy is to:

- Ensure that students use their laptop and Tablet appropriately and responsibly at school only for academic purposes.
- Outline the School's requirements with regard to acceptable use of these devices by the students during the school day.
- Outline students' responsibilities with regard to the security of their equipment
- Ensure that when students will bring mobile phones and other personal 'smart' devices including smart watches.
- Outline the consequences if students breach the guidelines.
- Make students and parents aware of rules requirements and socially acceptable behaviors related to the use of devices in school.

This Policy is in conjunction with the School's Anti-Bullying Policy, Digital Media Policy, Discipline Policy, Child Protection and Health Policy and Student Behavior Management E-Learning Policy.

Applicability of the Policy:

This Policy applies to all students while in E-Learning or in Face to Face Sessions.

Student Guidance:

- Laptop and Tablet should not be left unattended in the class. During classes students are not allowed to open any applications unless asked by the teacher to do so.
 - Devices are not to be used for texting for social interaction, social media, internet access or photographs/video.
 - In any case of some personal reason, students must go to the Coordinators office to request to make a telephone call using the school phone if it is necessary during the school day.
 - Pamir Private School takes its responsibility to seriously protect staff members from inappropriate and malicious on-line references. Therefore, any posting of inappropriate images of staff or references to a staff member will automatically lead to a strict disciplinary action.
 - Students' mobile phone in school will result in confiscation. The confiscated item will be labeled with the student's name and will be handed over to the office of the Discipline In-Charge and to be collected at the end of the school day with verbal warning to students and with proper communication with their parents.
 - Significant or repeated misuse of a devices may result a strict disciplinary action. Parents will be notified regarding of the violation of the school policy.
 - If staff member suspect finds device being used inappropriately, they have the right to confiscate it immediately.
 - In regard to matter whereby the school believes there may be material which is of a bullying on the following concerns.
 - sexual
 - racial
 - cultural
 - or violent in nature
- the school reserves the right to inspect devices, including but not limited to; cameras, video recorders, smart watches, laptop and tablet.

Students will not engage in online behavior that will bring the school's name into disrepute. This includes posting inappropriate photos or videos of self or others in school uniform and posting other students in uniform without their permission. Inappropriate refers to the following:

- Rude gestures
- Dancing provocatively
- Swearing; or
- Using offensive captions
- Students and staff should not post photos or videos on social media platforms at anytime without approval.
- **Only one gadget is allowed for students use and it is required to be registered with the school for safety purposes. The specific device will be registered in the school. Any other devices will not be allowed unless registered.**

Staff/Teachers Responsibility:

- Ensure classroom and playground supervision is diligent.
- Staff/Teachers must assist the students who require for approval if there is a need for personal call to parents/guardian for emergency purposes.
- Ensure students are aware of and understand what is required with regards to the use of devices.
- Know what the consequences of misusing devices inappropriately are.
- Staff and teachers must know all the policies concerning E-Safe Framework.

Consequences for breaching the rules:

Students breaching the Policy will incur disciplinary action commensurate with the nature of the breach on the following:

- Unauthorized use of devices will result in confiscation for the rest of the school day.
- A reflective conversation will be organized in the office of Discipline In-charge on the first offence.
- For repeated offences parents will be notified for a meeting and will refer to the

Anti-Bullying Policy,
Digital Media Policy

Discipline Policy Student Behavior Management E-Learning Policy

Please note serious, offensive, derogatory, disrespectful, discriminative, or bringing the school into disrepute will result in strict consequences base on UAE Law.

Related Policy:

Student Behavior Management E-Learning Policy
Anti-Bullying Policy
Digital Media Policy
Discipline Policy Student Behavior Management E-Learning Policy
Child Protection and Health Policy

Review and Monitoring:

The Senior Leadership Team, will monitor and evaluate the outcomes of this policy to ensure that our students are taught the importance of the proper use of devices. This policy will be reviewed every 6 months, or more often if necessary, due to changes in regulations or circumstances.

CONFORME:

We understand the Media and Gadget Policy.

We accept and we will adhere to every rule about it.

Parents Name and Signature

Student Name

Class

Date